

CITY OF AUSTELL, GEORGIA

Addendum 1

For

Roof Replacement at Threadmill Complex

ITB #22-00005-PW

SUBJECT: Pre-Bid Meeting Minutes

DATE: July 15, 2022

General Notes:

The mandatory pre-bid meeting/site visit was held at the Threadmill Complex, 5000 Austell-Powder Springs Road, Austell, GA on July 6, 2022 at 10:00 AM to discuss the roof replacement project for the Threadmill Complex.

The following employees were in attendance representing the City of Austell:

Zach Evans, City Building Supervisor

Rachel Yarbrough, Assistant Finance Director

Darrell Weaver, Community Affairs Director

In addition, Ken Areskog from NOVA Engineering, the City's consultant, was present.

The sign-in sheet for contractors is attached.

The following points were highlighted:

- Schedule of Events, "Section II INVITATION TO BID OVERVIEW AND PROCEDURES"
Question and Answer deadlines
Bid opening - time and location emphasized
- Bid forms - available at meeting and attached to this Addendum

Clarifications from Meeting:

- PRICE ESCALATION FOR ROOFING MATERIALS
The City recognizes the unpredictable market conditions and varied availability of material supplies, which are influencing costs and project schedules industrywide.

In an effort to protect against potential price increases, **the City may request the Contractor purchase some or all roofing materials as soon as a contract is entered into.** Therefore,

Contractors should submit a supply list with individual prices for materials as part of the bid. Prices submitted should be honored for 30 days following bid opening. **The City will be responsible for paying for and storing any materials purchased prior to commencement of work on roof project.**

For materials purchased at a later date, the City agrees to pay the actual increase in cost of materials. The contractor must supply back-up documentation, invoices, manufacturer purchase orders or other papers to the City to verify the cost increase.

- LIQUIDATED DAMAGES

The City will waive any liquidated damages due to missed deadlines from supply chain disruptions and other related economic factors (such as long order periods or unavailable materials). However, the City will require evidence of delays from manufacturers or material suppliers. Evidence of such delays will be required in writing and only after other alternatives have been exhausted.

- CONSTRUCTION SCHEDULE

The City expects work to commence within 30 days of delivery of final supplies and be completed within 120 days following commencement.

- INSTALLATION FLOATER/BUILDERS' RISK INSURANCE

The City will accept an Installation Floater Insurance Policy with the same endorsement described in "SECTION III INSURANCE REQUIREMENTS FOR CONTRACTORS" in lieu of the Builders' Risk Insurance Policy. Such floater must insure loss to materials and equipment prior to acceptance by City and must be on an all risk basis with the policy written on a specific job site.

- CONTRACTOR'S USE OF PREMISES

The City will allow work outside of the 7:30 AM to 7:00 PM window on a **case-by-case basis, and only with prior approval by the City.**

- BID FORMS

Required forms are attached. They should be submitted as **last pages of bid** for ease in locating.

1. Bid Bond
2. Addenda Acknowledgement
3. Contractor Affidavit & Agreement Under O.C.G.A §13-10-91(b)(1)
4. Systematic Alien Verification for Entitlements (SAVE) Program O.C.G.A §50-36-1(E)(2) Affidavit

ROOF REPLACEMENT AT THREADMILL COMPLEX, AUSTELL, GA

BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT WE (Contractor) _____, as Bidder, hereinafter called the Bidder, and (Surety) _____, a corporation duly organized under the laws of the State of Georgia as Surety, hereinafter called the Surety, are held and firmly bound unto

City of Austell, 2716 Broad Street, Austell, GA 30106

as Owner, hereinafter called Owner, in the sum of _____ Dollars (_____), or _____ (_____ %) percent of the amount bid, whichever is less, for the payment of which sum well and truly to be made, the said Bidder and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Bidder has submitted a bid for

Threadmill Complex Roof Replacement, Austell, GA

NOW, THEREFORE, if the Owner shall accept the bid of the Principal and the Principal shall enter into a Contract with the Owner in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Bidder to enter such Contract and give such bond or bonds, if the Bidder shall pay to the Owner the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this _____ day of _____, 2022.

BIDDER

SURETY

_____(Seal)

_____(Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By: _____
Signature

By: _____
Signature (Attach Power of Attorney)

Print Name/Title

Print Name/Title

Witness: _____
Signature

Witness: _____
Signature

ADDENDA ACKNOWLEDGEMENT

The Bidder has examined and carefully studied the Specifications and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. _____	Dated _____	Acknowledgement _____	_____
			<i>Initial</i>
Addendum No. _____	Dated _____	Acknowledgement _____	_____
			<i>Initial</i>
Addendum No. _____	Dated _____	Acknowledgement _____	_____
			<i>Initial</i>
Addendum No. _____	Dated _____	Acknowledgement _____	_____
			<i>Initial</i>
Addendum No. _____	Dated _____	Acknowledgement _____	_____
			<i>Initial</i>

ROOF REPLACEMENT AT THREADMILL COMPLEX, AUSTELL, GA

SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE) PROGRAM

O.C.G.A § 50-36-1(E)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a supplier of goods/services, as referenced in O.C.G.A. § 50-36-1, from The City of Austell, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

1. _____ I am a United States citizen.
2. _____ I am a legal permanent resident of the United States.
3. _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act and lawfully present in the United States with an alien number issued by the Department of Homeland Security or other federal immigration agency.
My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1 (e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name/Title of Applicant

SWORN TO AND SUBSCRIBED
BEFORE ME THIS THE
_____ DAY OF _____, 2022.

NOTARY PUBLIC
My Commission Expires:

City of Austell
 Roof Replacement at Threadmill Complex

ITB #22-00005-PW
 Pre-Bid Conference
 July 6, 2022 10 AM

Representative	Company Name	E-mail address
Sam Paule	GMC Blue Service, Inc	Samuel@gmcblueservice.com
Brian Yi	GMC Blue Service, Inc	Brian@gmcblueservice.com
Ken Anesroy	Howa	car.nagle@sigtoy
ERIC ANOREWS	PROOF SOLUTIONS LLC	eric@proofsolutionsllc.com
Phillp Hayes	Finley Roofing	Phillp@coffcof.com
Matt Johnson	Boo of Solutions	Matt@roofsolutionllc.com
Burt Lett	Roof Management Inc	Burt@RoofManagement.com
Paul Howard	Teamcraft Roofing	Paul.Howard@TCRofc.com
Tom Wiese	Sika Sarnafil	Wiese.tom@us.sika.com
Rayon Gaddy	Roof Technology Partners	rayon@rooftechnologypartners.com
Kenneth Brice	Ben Hill Roofing & Siding Inc. Co.	Kbrice@bhrroof.com
SAM SHENRY	INTERSTATE BUILDING SERV.	IRSSAM@RELLSOUTH.NET
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